



MUNGER HILL ELEMENTARY SCHOOL

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Salvatore Frieri, *Principal*
Christopher Manfredi, *Assistant Principal*

August 31, 2016

Dear Parents,

We have a new procedure when students arrive to school. At 8:45am, students will enter the building and head to their classrooms. They will no longer go to the blacktop.

This means, that when students in Grade 1-5 get off the bus, they will go in through the main entrance. Students in kindergarten will head right in through the kindergarten entrance.

If students arrive before 8:45am, it is with the understanding that it will not be staffed. We will have someone at the music door to let them in if students are out on the blacktop.

In the afternoon, we now have staff supervising the play scape. Staff there will make sure an adult is with each child. If an adult is not present by 3:15pm, students will need to come back in to the building, where they can be picked up there.

We appreciate your patience and understanding as we roll out this new procedure. Should you have any questions or concerns at all, please do not hesitate to call.

Sincerely,

Christopher Manfredi
Assistant Principal